**The Australian Traditional Medicine Society**

**Higher Degree by Research Scholarship Application Form: 2022**

**Title Page**

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| **Name of Applicant:** |  |
| **Postal address:** |  |
| **Telephone:** | Work:  Mobile: |
| **Email:** |  |
| **ATMS Member number** |  |
| **Australian citizen or permanent resident** | Yes/No |
| **Research Project Title:** |  |
| **Administering Organisation:** | Name:  ABN:  Address:    Name of contact person:  Email address for contact person: |
| **Project ID (office use only):** |  |

**DEADLINE: 16 September 2022 at 5.00pm Australian Eastern Daylight Saving Time.**

**Application Form**

Please read the **Grant Applicant Guidelines** and then complete this application form in Size 12 Font or larger. ATMS requires applicants to submit one electronic copy via email, **as a single pdf file**, of the completed application form and associated documents. Email your completed application to president@atms.com.au.

**Project Identification**

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| --- | --- |
| Name of Applicant: |  |
| Project ID (office use only): |  |

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1. **Research Area** (*Please specify with reference to the application guidelines*)
2. **Project title** (*provide a short descriptive title of no more than 30 words*)

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1. **Administering Institution** (*Name, Department, Full Postal Address and Postcode*)

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| --- | --- | --- | --- | --- | --- | --- |
| Institution: |  | | | | | |
| Contact person: |  | | | | | |
| Department: |  | | | | | |
| Address: |  | | | | | |
| City: |  | State: |  | Postcode: |  |

1. **Location of Proposed Study** *(if different to administering institution details)*

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| --- | --- | --- | --- | --- | --- | --- |
| Institution: |  | | | | | |
| Department: |  | | | | | |
| Address: |  | | | | | |
| City: |  | State: |  | Postcode: |  |

1. **HDR Details**

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| --- | --- |
| * 1. **Are you currently enrolled in a Higher Degree by Research** (*Yes or No*)**?** |  |
| **5.2 If yes, date of enrolment** *(DD/MM/YYYY*) |  |
| **If no, expected date of enrolment** *(DD/MM/YYYY*) |  |
| **5.3 What degree are you enrolled in/will you enrol in?**  (e.g. PhD, MRes) |  |
| **5.4 Enrolment type** (Full-time or Part-time) |  |
| **5.5 Expected submission date** (*DD/MM/YYYY*) |  |

1. **Indicate whether you are applying for a full-time or a part-time Scholarship**

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1. **Applicant and supervisor details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Role** | **Title** | **First name** | **Surname** | **Department/School/ Institution** |
| **Applicant** |  |  |  |  |
| **Primary supervisor** |  |  |  |  |
| **Other supervisor (s)** |  |  |  |  |

*Copy and paste above row for additional supervisors, if required.*

1. **Project summary**

In no more than 200 words, outline the research question, methods and significance of the project to the community of natural medicine practitioners and to the general community.

*Note: for successful applicants, this summary may be used in ATMS HDR Scholarship promotional materials.*

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1. **Project Proposal**
   1. **Project Outline**

*Taking* ***no more than six pages*** *in size 12 font and 2.5 cm margins, write a project outline using the following headings: Background, Research Aims, Methods, Analysis, Feasibility, and Significance and potential impact. One additional page is allowed for References. Excess pages and/or explanatory appendices will not be included in the evaluation of the proposal.*

**Rationale for the project**

**Research Aims**

**Methods**

**Analysis**

**Feasibility**

**Significance and potential impact on natural medicine practice**

**Multidisciplinary approach**

**References (one additional page)**

1. **Project Workload**

Demonstrate the capacity of the applicant and the supervisor/s to undertake the proposed PhD research in conjunction with other professional commitments.

* 1. **Applicant**

*Average hours per week to be spent on proposed PhD project:* \_\_\_\_ hours/week

* 1. **Primary supervisor**

*Average hours per week to be spent on proposed PhD project:* \_\_\_\_ hours/week

* 1. **Other supervisor**

*Average hours per week to be spent on proposed PhD project:* \_\_\_\_ hours/week

*(Copy and paste above sections for additional supervisors, if required.)*

1. **Applicant detailed higher education degrees and academic performance**

*Indicate below the higher education degrees you have obtained. Transcripts and institutional key to grading system used needs to be appended to the application.*

*Applicants whose most recent degree was attained outside Australia should consult the Australian Commonwealth’s Department of Education, International Education Office (*<https://www.education.gov.au/international-education>*) to determine the Australian equivalent of their qualifications. A letter from their administering institution confirming the equivalent qualification must be attached to the end of this application.*

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| **Year** | **Degree** | **Institution** |
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*Applicants must append scanned transcripts and institutional key to grading system to this application.*

Indicate here that transcript/s is/are appended

1. **University Prizes and other prizes/awards**

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1. **Career (employment or study) chronology from beginning of tertiary studies**

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| --- | --- | --- |
| Year/s | Employment or study | Institution/Employer/Organisation |
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1. **Research Experience**

*Research experience, for example, include undergraduate electives, employment, etc, specify full or part-time research. State total amount of research experience. Include here comment about additional research qualifications, for example, MPhil, MRes or MPH. Where the applicant has completed a research-based degree they should indicate the thesis title, publications arising from the degree and the total amount of research experience gained during the degree. Include the percentage of the course undertaken that was devoted to research.*

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1. **Research output: Applicant publications**

Publications should be listed as:

i) Refereed journal articles (published, in press or submitted). If a publication is ‘in press’ or ‘submitted’ then the applicant should confirm the date accepted/submitted.

ii) Other articles, reviews, book chapters, etc.

iii) Published conference abstracts

iv) Details of conference presentations, authors and title of conference

v) Case Reports

vi) Patents

vii) Other

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1. **Proposed primary PhD Supervisor**

|  |  |
| --- | --- |
| Name: |  |
| Institution: |  |
| Department: |  |
| Address: | City: Postcode: |
| Telephone: |  |
| Fax: |  |
| Email: |  |

1. **Research output primary PhD supervisor**

**Publications** (*list up to 10 most relevant publications for this application*)

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| --- |
| 1.  2.  3.  4.  5.  6.  7.  8.  9.  10. |

1. **Proposed secondary supervisor (if applicable)**

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| --- | --- |
| Name: |  |
| Institution: |  |
| Department: |  |
| Address: | City: Postcode: |
| Telephone: |  |
| Fax: |  |
| Email: |  |

1. **Research output secondary supervisor**

**Publications** (*list up to 10 most relevant publications for this application*)

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| --- |
| 1.  2.  3.  4.  5.  6.  7.  8.  9.  10. |

*Copy and paste tables above for additional supervisors and their research output, if required.*

1. **Ethics approvals**

ETHICAL IMPLICATIONS REGARDING RESEARCH INVOLVING HUMANS

* 1. Does this proposal require submission to a Human Research Ethics Committee?

Yes  No

(*if scholarship is successful,* *provide written confirmation of approval, when available*)

1. **Certifications**
   1. **Certification by Applicant**

I certify that to the best of my knowledge the details provided in this application form and in any supporting documentation are true and complete.

I certify that I meet all the eligibility criteria as an Applicant as outlined in the Guidelines.

|  |  |
| --- | --- |
| Name of applicant: |  |
| Signature of applicant: |  |
| Date: |  |

* 1. **Certification by the Head of Department in the administering institution**

I certify that:

* I am prepared to have the Higher Degree by Research carried out in my institution under the circumstances set out by the applicant(s);
* To the best of my knowledge all details on this application form are true and complete;
* The amount of time which the proposed supervisor/s will be devoting to the project is appropriate to existing workloads;
* This institution supports this application and if successful it will provide basic infrastructure for the applicant;
* The applicant can be accommodated within the general facilities in this institution and that sufficient supervision and office space is available.

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| --- | --- |
| Name of Head of Department: |  |
| Signature of Head of Department: |  |
| Date: |  |

**Appendix 1 Evidence of enrolment or eligibility for and progress towards enrolment in a HDR degree at a recognised Australian university**